

# OFFICE OF INFORMATION TECHNOLOGY

## NOTICE OF JOB VACANCY

<b>POSTING PERIOD</b>		<b>POSTING #:</b> 2016-010
<b>FROM:</b> February 12, 2016	<b>TO:</b> February 29, 2016	
<b>POSTING OPEN TO:</b>		<b>LOCATION:</b>
<input type="checkbox"/>  <input type="checkbox"/>  <input checked="" type="checkbox"/>	<b>OIT UNIT SCOPE(S):</b>  <b>STATEWIDE</b>  <b>GENERAL PUBLIC</b>	<b>Office of Information Technology Public Safety 200 Riverview Plaza Trenton, NJ 08625</b>
<b>TITLE:</b> Software Development Specialist (Band Level 1) <b>TITLE CODE:</b> 10237C <b>POSITION NUMBER:</b> 909223		<b>NUMBER OF POSITIONS:</b> 1
<b>SALARY RANGE:</b> P21 - \$51,529.95 - \$70,573.07		<b>HOURS OF WORK:</b> TBD

**SPECIAL SKILLS:** COBOL is required. CICS, JCL, Syncsort, Relational DataBase, RDBMS Report Writer, SQL, Finalist, and/or VSAM is preferred. Willingness to learn & utilize new technologies (HTML, XML, JAVA, etc.) is required.

**JOB DESCRIPTION:** Under close supervision and monitoring, performs analysis, programming, testing, and documentation on small and medium size modules of new or existing systems; does other related work.

### **REQUIREMENTS:**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** One (1) year of programming, systems programming or computer analysis experience.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated above on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**NOTE:** A master's degree in an information technology field will substitute for the required experience.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

### **FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES**

**AUTHORIZATION TO WORK:** U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

**FOR FOREIGN DEGREES:** All non-U.S. degrees and/or transcripts from a college or university outside the U.S., must already be evaluated for accreditation and attached to your resume. Failure to comply with these requirements may result in ineligibility.

**RESIDENCY REQUIREMENTS:**

In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

**OPEN TO THE FOLLOWING:**

Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <http://info.csc.state.nj.us/TitleList/TitleSearch.aspx>

**IF YOU QUALIFY AND ARE INTERESTED, SEND YOUR RESUME AND A LETTER OF INTEREST WITHIN THE POSTING PERIOD:****Electronic Filing:**

Applicants are encouraged to file electronically. Forward your letter of interest and resume electronically to [recruiter2@oit.nj.gov](mailto:recruiter2@oit.nj.gov). **Include the posting number 2016-010 in the subject line** and your email address so that we may acknowledge your response electronically.

**Alternate Filing:** If unable to file electronically, applicants may forward your resume and letter (including posting #2016-010) to:

Antoinette Sargent, Manager  
Office of Human Resources  
P.O. Box 212  
300 Riverview Plaza, 4<sup>th</sup> Floor  
Trenton, New Jersey 08625

JOB POSTING AUTHORIZED BY: \_\_\_\_\_

Sharon Pagano  
Chief of Staff